

CURRICULUM VITAE



NAME : MITUYA BHARATI PAL

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PERMANENT ADDRESS : New Delhi, India

WORK EXPERIENCE:

1. Currently working on **developing a course on Communication** for learners aged 15 years onwards. It aims at developing the verbal, written and non-verbal aspects of communication, confidence boosting, impactful public speaking and presentation skill, grooming oneself for a positive impact, etc
2. **a. Enko Education, South Africa** (August 2024 – October 2024) : **Subject Leader-SH IRP (Sothern Hemisphere campuses)**
b. EnkoWACA Internation School, Dakar (February 2022 – June 2024) : **Subject Leader-EIIRP (pan-Africa), Faculty Business Management (IBDP)**
c. International School of Dakar (2021- 22) : **Substitute teacher** (High School)
3. **Indian School of Lusaka** (2020-21) : Faculty for French (Third) language
4. **Mother Mary's School, Delhi** (April 2014 to July 2017) : Faculty for French (Third) Language
5. **Ryan International School, Delhi** (December 2013 to March 2014) : Faculty for French Language
6. **Middle East International School, Riyadh** (April 2002 to March 2005) : **Faculty Business Studies** (Grades 9 to 12), **Accountancy** (Grades 9,10) and **Mathematics** (Grade 7) under the **IGCSE (O and A Levels)**
7. **St. Xavier's College, Kolkata** (September 1999 to January 2002) : **Faculty for Business Management** under the syllabus of University of Calcutta.

QUALIFICATIONS :

EDUCATIONAL: **Master in Commerce** (Business Finance) from **University of Calcutta** (1998) with **1st Class** (64.8 %)

PROFESSIONAL:

1. Pursuing courses on Entrepreneurship Development, IIM Bangalore (SWAYAM online, 2025)
2. Pursued courses in Financial Accounting and Analysis and Digital Marketing , IIM Bangalore (SWAYAM online, 2024)
3. Celta (2021)
4. FRENCH : DELF B2 (2017)
5. **Bachelor in Education in Commerce (MDU, Rohtak, India)** (2014)
6. **Teacher Training Certificate in A-Level Business Studies** from **University of Cambridge** (2004)
7. **Post Graduate Diploma in Business Administration** from **Annamalai University** (2001)
8. **SLET (State equivalent of NET for Lectureship) [Ranked 2nd in the final panel of candidates in Commerce, 1999]**

OTHER: **Fine Arts course** at **ATELIER D'ARTS PLASTIQUES** in Boulogne-Billancourt, **France** (2011 to 2013 and 2017, 2018), with **regular Exhibition Entries.**

LANGUAGES KNOWN : English, Hindi, Bengali and French.

INTERESTS : Painting, Amateur photography, Dress designing, Recycling and re-use
(FB Page : Mitart – La Creative : <https://www.facebook.com/mitartlacreative/>)

COMPUTER SKILLS : Word Processing, Spread Sheets, File Management and Presentations

EXTRA CURRICULAR ACTIVITIES :

1. ENKO WACA, DAKAR:

- a) **Subject leader** – Business Management for the ‘**Southern Hemisphere Intensive Revision Program, November 2024 IBDP**’ (a pan-Africa program including all Southern Hemisphere campuses of Enko Education)
- b) Initiated and successfully completed the Industrial Visit Program for the IBDP Business Management students as an Inter-Disciplinary exposure (BM, Economics, CAS, TOK) project (21st June, 2024) **resulting in an offer for summer internships for Enko WACA (IBDP) students.**
- c) **Subject leader** – Business Management for the ‘**Intensive Revision Program, May 2024 IBDP**’ (a pan-Africa program including all Northern Hemisphere campuses of Enko Education)
- d) **Participated on the Women’s Day debate on the topic:** Right of a woman to decide about their own body and appearance , held on 8th March 2024.
- e) Attended one day on-campus work shop on Child Protection.
- f) Assisted in the planning of Social Entrepreneurship Project in collaboration with the Allendale Columbia School, Rochester
- g) Participated in In-house trainings and workshops from time to time.
- h) Written LOR on request by the students.
- i) Initiated the use of a template for Annual Lesson Plans, to standardize ALPs of all DP subjects.

2. INDIAN SCHOOL OF LUSAKA – Set up the French Language Department

3. MOTHER MARY’S SCHOOL (formerly known as QUEEN MARY’S SCHOOL)

- a) Pioneered a photo and video presentation on « French Culture and Civilisation » for students of classes 6 to 8.
- b) Pioneered exhibition of hand-made items and written articles, based on the CBSE French curriculum .
- c) Assembly in- charge (for daily News reading, since 2014)
- d) I-Card in-charge, School diary and Teacher’s Diary reimagining and creation for the session 2016-17
- e) Conducted various pledges during celebration of special days in the school.
- f) Conducted the French Olympiads since 2014, with better performances every year.
- g) Pioneered in conducting successfully the “ French Fiesta” in July 2017.
- h) Administrative functions (as per allotment of duties).

4. RYAN INTERNATIONAL SCHOOL

- a) Attended one day workshop on “ Emotional Freedom Techniques” held at RIS (TY) on 9/1/14.
- b) Attended one day workshop on “ Positive Thinking” held at RIS (TY) on 10/1/14.
- c) Team member for **British Council Global Project : “ Connecting Classrooms”**. Carried out **vocabulary building activities in French**, involving classes VI to VIII.
- d) Team member for “Special Assembly to celebrate the Birthday of Ms. Grace Pinto” , held on 19/2/14. Prepared a class VI student with a short birthday wish (**speech**) and the **birthday song, in French.**

5. MIDDLE EAST INTERNATIONAL SCHOOL

- a) Prepared the school’s **Bulletin Boards** from time to time.
- b) Actively involved in preparation and conducting of the ‘**Sports Day**’ for IGCSE Boys (2002-03).
- c) Prepared the Green House ‘**Theme-Bulletin Board**’ for the **Inter-House Theme Bulletin Board Competition and won the First Prize** (2002-03).
- d) Actively involved in direction, preparation of props & costumes and presentation of the adaptation of the drama ‘**The Refund**’ for **Inter- House Drama Competition, for Boys of Green House and won the First Prize** (2003- 04).
- e) Been in-charge of **make-up for Inter-House Drama Competition for Girls** of Green House (2003- 04).
- f) **Written and Staged a mono-act comedy titled ‘The Radio Round-up’**, as a filler on the Inter-House Drama Competition Day (2003- 04).

- g) Staged a mono-act comedy titled 'The Radio Round-up', on the **World Teacher's Day** (year 2003-04).
- h) **Article published** in the annual school magazine, 'Reflections'(2003-04) .
- i) Been in-charge of **make-up for Inter-House Drama Competition for Boys**, Green House (2004- 05).
- j) **Compered the Sports Prize Distribution Ceremony** (2004-05).
- k) **Conducted a Mini-Workshop for the teachers** to familiarize them with the different aspects of collages **for the Collage Competition** (2004-05).
- l) Helped Teachers of various Classes (both Boys and Girls), with **ideas to develop their Collages for the Collage Competition** (2004-05) **and all ideas won Prizes.**
- m) Helped in expanding the **IGCSE Library.**

6. **ST. XAVIER'S COLLEGE**

- a) Organised, participated and been the '**Master of Ceremony**' in the **Bengali New Year's programme** held on 19th April,2000.
- b) **Member of the team for the preparation of the 'Minutes' for the UGC sponsored seminar** on 'College Autonomy' held on 29th April,2000.
- c) **Organised a two-day Workshop on the IIMC's 'i2i Business Plan Competition'** held in November, 2000.
- d) **Organised seminar on presentation of student's projects, titled 'Beyond Chalk and Talk'** held on 7th December, 2000.
- e) **Directed the play, 'The Refund' by Percival Wilde for the Valedictory Function, 2001** , held on 16th January, 2001.
- f) Member of the team for '**Hall Decoration**' for the Valedictory Function, 2001, held on 16th January, 2001.
- g) Been in-charge of the '**Stage**' and the '**Master of Ceremony**' for the UGC sponsored seminar on '**Introduction of BBA under Calcutta University**' held on 21st April, 2001.
- h) Been the '**Master of Ceremony**' and **Directed the staff play for the Bengali New Year's cultural programme held on 5th May, 2001.**
- i) **Guided the completion of the student's project titled 'Man Power Planning in the Corporate Sector'(year 2001-02).**
- j) **Organised seminar on presentation of student's projects, titled 'Beyond Chalk and Talk – II'** held on 8th September, 2001.
- k) **Contributed to the student's endeavor of the newsletters 'B.Comic Relief' and 'Anyesha'** from time to time.

Place :

Mituya Bharati Pal

Date :

(Mituya Bharati Pal)