



## ITIKA PAL

D/o, Late Sujit Kumar Pal  
Doharia, Millanpally  
Near Songhoti Club,  
Madhyagram, West Bengal – 700132



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**Objective:** - To work hard with full determination and dedication to achieve organizational as well as personal goals.

### **Academic Qualification:** -

Year Of Passing	Standard	College / School	Affiliated To	Percentage
2022	B.A (Hons)	Mankar College	Netaji Subhas Open University	82.58%
2016	Higher Secondary	Bharati Balika Bidhyalaya	W.B.C.H.S.E	62.40%
2014	Madhyamik	Bharati Balika Bidhyalaya	W.B.B.S.E	39.28%

### **Training and Experience:** -

- I have completed my Computer Training at the **Youth Computer Training Centre** in Bardhaman.

Course- Information Technology Application.

Period- April 2016 to September 2016.

- Little Learners School:** - Job Role – Assistant Teacher.  
Period - 2<sup>nd</sup> May 2018 to 22<sup>nd</sup> December 2023.  
Location - Bardhaman, West Bengal.
- Sudhir Memorial Institute:** - Job Role- Receptionist.  
Period – 3<sup>rd</sup> January 2024 to till now.  
Location – Madhyamgram.

### **Computer Skills**

- MS Word
- MS Excel
- MS Power Point

### **Hobbies**

- Listening to music
- Net surfing
- Travelling

### **Core Competencies**

- Goal oriented
- Punctuality
- Easy to adapt to any environment.
- Self-motivated

### **Language**

- Bengali – Read, Speak & Write
- Hindi – Read, Speak & Write
- English – Read & Write

### **Personal Details: -**

Father's name : Late Sujit Kumar Pal

Mother's name : Bijali Pal

Date of Birth : 23/01/1999

Gender : Female.

Marital Status : Divorced.

Religion : Hindu

Nationality : Indian

Permanent Address : House No. 94, Goda Road, Kazirhat Battala, Purba Bardhaman, West Bengal, Pin code – 713102

**Declaration:** I hereby declare that all the above information is true to the best of my knowledge.

Place:

Date:

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Signature.