

## RESUME

Name: Sarvani Mondal  
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Permanent Residential address  
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Matkole, P.O: Rabindra Nagar  
KOLKATA- 700065, West Bengal

### **Objective**

*I am interested in a suitable teaching position at your school in Kolkata. My highest qualification is M.Tech in BioTechnology, I have more than 3 Year of rich Teaching experience in different schools and Engineering colleges. I am interested in introducing modern teaching methodologies and activity-based classes in view of implementing outcome based education into Teaching-Learning atmosphere and I believe in lifelong learning with a keen interest towards learning from my surroundings.*

1. Sex: Female
2. Marital Status: Married
3. Date of birth( support by certificate of evidence) : 28<sup>th</sup> June 1983
4. Place of birth and Nationality ( District and State) : KOLKATA, INDIA (West Bengal)
5. Father's Name: Mr. Sunil Kumar Naskar.
6. Mother tongue: Bengali.
7. Vernacular languages known to speak, read, and write: English, Hindi.
8. To Speak: Bengali, Hindi, English, Gujarati and Telugu, Oriya.
9. Present Status : Trend Graduate Teacher (Science) at Chhattisgarh Public school, Affiliated to Central Board of Secondary Education(CBSE)

### **PRESENT STATUS**

**Pursuing B.Ed. Spl. Ed. (VI) Course Affiliated to JADAVPUR UNIVERSITY**

#### **Educational Background**

**Masters of Technology:** M.Tech with Specialization in Biotechnology (2010) with 6.54 DGPA, affiliated to West Bengal University of Technology (WBUT), presently Maulana Abul Kalam Azad University of Technology, West Bengal.

**Bachelor of Technology:** Janardan Rai Nagar Rajasthan Vidyapeetham University (2008) with Grade B [60% and above but below 75%], percentage secured (61%).

**Senior School Certificate Examination:** Passed Senior School Certificate Examination (2003) from KENDRIYA VIDYALAYA IFFCO GANDHIDHAM GUJARAT, with (Science) [Physics, Chemistry and Biology]

**Secondary School Examination:** Passed Secondary School Certificate Examination (2000) from Kendriya Vidyalaya Waltair, Visakhapatnam, and A.P.

With 50.6%.

**Skill Set:** Basic Knowledge of MS office, excellent communication skill, good presentation skill.

#### **Industrial Training/Industry Visit**

Industry Visit	Duration	Objective	Role
East India Pharmacy, Durgapur, West Bengal	One week	Industry visit of an integrated process plant to manufacture of enteroquinol for better understanding the subject of Process control and instrumentation beyond the theoretical knowledge, which is now become an integral part of Engineering/Technical Course curriculum.	Acts as team leader and mentor with a group of B.Tech students.

#### **Summary of work Experiences**



Total **more than 3 year** teaching experience in various schools and institutions. Academic experience and the duration with nature of role and responsibilities are as follows.

Sl. No.	School/Institution worked for with Address	Designation	Duration	Involvements /Role & Responsibilities	Remarks
1.	Chattisgarh Public School ,Raipur, Chattisgarh (Affiliated to CBSE )	Trend Graduate Teacher(Science)	05-12-2022 to till date.	To conduct theory class on Science for Class VIII. To deliver lecture on the subject Chemistry and Biology for Class IX To conduct theory Class on Biology for Class X. Invigilation duty and other administrative responsibilities as per CBSE curriculum. Active. Participation in parent teacher meeting and involved into student mentorship and grooming process. Other administrative/non-teaching activity.	Present Employer
2.	Bidya Bhavan(H.S), 677 Diamond Harbour Road, Kolkata-700034 Phone No. 03324469844 (Affiliated to West Bengal Council of Higher Secondary Education.)	Asst. Teacher of Chemistry	01-03-2016 to 27-03-2017	To conduct theory classes on Chemistry for Class VI, VII, VIII, IX, X, XII and XII. Paper Setter on Chemistry for class XI and XII for Board examination session 2016-2017. To conduct laboratory class on Chemistry for class XI and XII. Following laboratory test was demonstrated in practical during Laboratory classes. Hardness of water test using <b>EDTA</b> . Inorganic radical confirmative test. Purchase & Procurement process of chemicals/ consumables for chemistry lab through various vendors and scientific equipment suppliers. Invigilation duties. Active. Participation in parent teacher meeting and involved into student mentorship and grooming process. Other administrative/non-teaching activity.	Discontinued for Maternity
3.	Bengal College of Engineering & Technology(BCET) Bidhannagar , Durgapur, West Bengal	Lecturer	17-07-2013 to 30-06-2014	To deliver Lecture on the Subject <b>Process Control and Instrumentation</b> for the B.Tech Course under department of Biotechnology, BCET, Durgapur	Discontinued due to relocation related to matrimonial
4.	El-Bethel Institution Rasapunja, Kolkata-70004 (Affiliated to ICSE)	Assistant Teacher	04-07-2012 to 05-06-2013	To teach Chemistry for Class VI to XII. Active participation in Students grooming and mentorship program. Performed duties as Residential Teacher beyond schedule.	Relocation to Durgapur from Kolkata.

- ✓ Comfortable in taking on line classes using google meet platform and handling smart class room with internet connection and digital screen with projector and a dedicated Desktop/laptop.
- ✓ Informative enough to encourage students for attaining various online video lecture courses on nptel (National Program on Technology enhanced Learning) and swayam platform for basic science courses or any subject or area relevant to students. Relevant website are as follows.
- ✓ For nptel. <https://nptel.ac.in> and for swayam <https://swayam.gov.in>.

#### **Publication Information**

One Published paper in International journal (SCI indexed) [**American Journal of Microbiology**]

#### **Strength in favour of Teaching-learning atmosphere**

Creative mind, good listener, Communication skill, quick learner, curious for knowledge, reading habit, prompt, love to teach, enjoy the company with group of students, responsive, never-ending spirit, caring, understanding professionalism in a teaching-learning atmosphere, proactive about duties and responsibilities.

#### **Areas need to be improved**

Proficiency in software and computer applications, Negotiation skill, Knowledge in finance and accounting.

#### **Deceleration:**

I hereby declare that the above information furnished is true to the best of knowledge and belief.

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Sarvani Mondal  
Place: Raipur  
Date: 07-01-2023