

Sarnanu Mitra

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Objective

A highly motivated person with a mature and responsible approach to accomplishing tasks with the best dedication. To establish a long-term career that will provide endless opportunities for professional advancement and enable me to remain informed with cutting-edge educational reforms.

Academic Profile

St. Xavier's College (Autonomous), Kolkata Bachelor of Education	2021-2023 (CGPA 7.22)
Adamas University, Kolkata Masters in Economics (MA)	2021-2019 (CGPA 8.19)
Adamas University, Kolkata Bachelor in Economics (BA)	2019-2016 (CGPA 6.7)
Aditya Academy Secondary, Kolkata Higher Secondary School, Humanities (CBSE)	2016 (CGPA 7.5)
Aditya Academy Secondary, Kolkata Secondary School (CBSE)	2014 (CGPA 6.8)

Skills and Expertise

Computational skills: Proficiency in MS Office, Canva, Adobe Creative Express

Interpersonal skills: Self-motivation, Communication, Writing, Hard-working, Problem solving, Quick learning, Time management, Creative, Adaptable, and Collaborative

Teaching skills: Classroom Management, Test Construction, and Lesson Planning

Certifications and Training

- Financial Markets Course from Yale University
- Introduction to Financial Markets Course from the Indian School of Business
- Mastering Data Analysis in Excel Course from Duke University
- Regression Models course from John Hopkins University
- Stock Market trading from Internshala Trainings
- Diploma Course in Graphology and Signature Analysis from Healtalks.in

Training attended

- Online training on ई-सामग्री का विकास_ इंटरैक्टिव संसाधन conducted by CIET
- Online session on Career Counseling organized by COE Bhubaneswar
- Online session on Cyber Safety and Security organized by COE Chennai
- Online session on Learning through Art Integration- Foundational Stage organized by COE Thiruvananthapuram

Experience

Working as a Teacher Intern at ADORE (1st July - Present)

- Classroom Management
- Taking online classes for students in NGO

Working as a TGT Social Science and PGT Political Science and Economics teacher at GK Public School (3rd June – Present)

- Classroom Management
- Lesson Planning
- Test Construction
- Teaching economics and political science to Class 11 (CBSE Board)
- Teaching social science to Classes 9 & 10 (CBSE Board)

Worked as a PGT Economics teacher at UP Public School (3rd October 2023 – 27th May 2024) (LEAVE VACANCY)

- Classroom Management
- Lesson Planning
- Test Construction
- Teaching economics to Classes 11 & 12 (CBSE Board)
- Internal examiner of Economics AISCCE 2024
- Assistant House Mistress (Red House)
- Class teacher of Class 11 (Commerce section)

Volunteered in Sangbedon NGO as an Art teacher (1st September 2022 - 20th November 2022)

- Worked as an Art teacher with Special Children in NGO

School internship (Practice teaching) at St. Augustine's Day School (25th August 2022 - 18th November 2022)

- Classroom Management
- Taught economics to Classes 9 & 11 (ISCE board)
- Test Construction
- Lesson Planning

Internship at India donates- an initiative of DevPro (23rd August 2020 - 30th October 2020)

- Worked as a research intern.
- Team Work

- Economic Research Analyst
- Data Analysis
- Comparison of the Social stock exchange of two countries.
- Leadership Skills
- Time Management

Internship at 3HD Media (4th June 2018 - 30th July 2018)

- A case study on Problems Faced by SMEs in India
- Made a database of SMEs in Tamilnadu
- Made a database of hotels and resorts in India

Hobbies

- Reading books
- Painting and crafts
- Music

Extra-curricular activities

- Music
- Art

Personal Details

D.O.B: 14.08.1997

Nationality: Indian

Mother's Name: Mrs. Minu Rani Mitra

Father's Name: Mr. Sadhan Kumar Mitra

Address: 28 Debinibash Road, P.O. Motijheel, Kolkata – 700074, West Bengal

Religion: Hinduism

Marital Status: Unmarried

Language Known

English: Full professional proficiency

Hindi: Professional working proficiency

Bengali: Full professional proficiency