

CURRICULUM VITAE

DEBJANI PATTANAYAK

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OBJECTIVES

: To secure a challenging position where I can effectively contribute my skills and work hard.

QUALIFICATION

:

Examination	Institution	Year of Passing	Div. (%)
Madhyamik	W.B.S.E	2000	1st -71.75%
Higher secondary	W.B.H.S.E	2004	2nd -57.20%
Graduation(hons) Microbiology	Burdwan University	2007	1st -61%

Job experience :

- **Brainware:**

Job profile:

Course Councilor

- **1 year work experience at Little lauriate pre school**

JOB PROFILE:

1. Centre coordinator (centre head)
2. Counselling parents for admission.
3. Counselling students.
4. Maintain daily reports.
5. Organize events outdoor and indoor.
6. Account entry and update regular collection to concern person.
7. Recruit mentor and staff.
8. Maintain good academic outcome.
9. Maintain school environment.
10. Conduct meetings/ seminars.

- **Sarasvati Devi International school,Bankura (CBSE)**

JOB PROFILE:

1. Mother teacher of Primary section.
2. Science teacher of upper class.

- **Carmel school , ICSE (presently working)**

1. Asst, Teacher (science, Math, Evs)

TECHNICAL KNOWLADGE : Knowledge in computer (Microsoft office)
Have sufficient basic knowledge on computer for official work.

DATE OF BIRTH : 6th January 1986.

LANGUAGE KNOWN : English/ Bengali/Hindi.

STATUS : Married .

PARMANANT ADDRESS : Hill-view(N), gorai road ,Asansol. 713304.

PRESENT ADDRESS : Bankura , **I was relocated from my hometown to Bankura for my job.**

DECLARATION : **I HEREBY DECLARE THAT THE PARTICULARS GIVEN HEREIN ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.**

DATE:
PLACE:

DEBJANI PATTANAYAK.